## POLSON LIMITED CIN: L15203PN1938PLC002879

Registered Office: Ambaghat Talluka Shahuwadi Kolhapur Maharashtra-415 101 Website: www.polsonltd.com E-Mail: compliance@polsonltd.com

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## NOTICE OF 76<sup>TH</sup> ANNUAL GENERAL MEETING (AGM), E-VOTING INFORMATION AND BOOK CLOSURE INTIMATION

Notice is hereby given that the 76<sup>th</sup> Annual General Meeting (AGM) of the shareholders of the Company will be held on Friday, 29th September, 2017 at 11.30 a.m. at Chitra Kuti at Ambaghat, Vishalgad, Taluka – Shahuwadi, Dist – Kolhapur, Kolhapur – 415 101, for the purpose of transacting the business mentioned in the 76<sup>th</sup> Annual Report of the Company along with the Notice of AGM is also available on Company's website <a href="https://www.polsonltd.com">www.polsonltd.com</a>

In compliance with the provisions of Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rule, 2014 and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide its Members the facility to cast their vote(s) by electronic means on all the Resolution set forth in the Notice. Dispatch of the said notice was completed on September 04, 2017.

The Company has engaged the services of Central Depository Services (India) Limited ("CDSL") to provide e-Voting Facility. E-Voting period will commence from September 26, 2017 (10.00 a.m.) and will end on September 28, 2017 (5.00 p.m.). The e-Voting module shall be disabled by CDSL for voting thereafter no voting shall be allowed beyond 5.00 p.m. on September 28, 2017. Once the vote on a resolution is cast by the shareholders, the shareholders shall not be allowed to change it subsequently. Company has also appointed M/s. Mihen Halani & Associates, Practicing Company Secretaries, as Scrutinizer for conducting voting process in a fair and transparent manner.

For electronic voting instructions, Members may go through the instructions in the Notice of 76<sup>th</sup> AGM and in case any queries/grievances concerned with electronic voting. Members may refer the Instruction Kit and E-Voting user Manual for shareholders available at <a href="www.evotingindia.com">www.evotingindia.com</a> or at designated email IDs: <a href="https://helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>.

Further pursuant to the provisions of Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) rules, 2014 the Register of Members and Share Transfer Books will remain closed from Friday, the 22<sup>nd</sup> day of September 2017 to Friday, the 29<sup>th</sup> day of September 2017 (Both days inclusive) for the purpose of 76<sup>th</sup> Annual General Meeting.

By Order of the Board of Directors Sd/-

Amol Kapadia Managing Director

Place: Mumbai Date: 07.09.2017